**Meeting Minutes – Captone Project – Stock Forecast**

**Location:** Zoom meeting

**Date:** October 16, 2023

**Time:** 12.30 pm to 1.30 pm

**Attendance:**

* Yew-Wei Lim
* Diana Ortiz
* Andrés Viloria

**Discussion:**

* During the meeting, the team checked the minutes from the previous meeting to assess the format and sentence formulation for clear minutes for future reference. Necessary adjustments were made to ensure clarity and completeness in the current minutes.
* The team discussed the items covered in the meeting with Albert regarding the next steps for the deliverables due upon his return in mid-November.
* Yew agreed on the deliverables for this week, specifically the revision of the MPE metric. Steps were outlined to verify its correctness, and if accurate, the team will proceed with revising the data quality.



**Action Items:**

* The team will focus on the revision of the MPE metric this week, ensuring its accuracy of the calculation.
* Upon confirmation of the metric's correctness, the team will continue with the planned revisions of the data quality.